

To:	HKBAC Staffs/ Tenants/Flight Operators/ Flight Agents
Subject :	Updated measures in response to Coronavirus
Effective Date:	4 February 2020
Expiry Date:	Until further notice
Page(s):	2
Remarks:	This SSS Notice supersede SSSD/20/N002 - Additional measures in response to Coronavirus

Dear colleagues, tenants and working partners,

In the interests of everyone working at HKBAC premises, with effect from the 4th February 2020 the following new measures will be implemented to reduce the risk of spread of novel coronavirus in our workplace.

Temperature Monitoring at HKBAC

AVESCO security guards will perform temperature checks by using infrared thermometer to individuals entering into HKBAC facilities (operating crew and passengers excluded who will be monitored whilst passing through the CIQ hall). If anyone has a body temperature which exceeds 37.2 Celsius they will be considered as potential fever suspect cases. The individual will not be permitted entry and will be held at the Temperature Check Station. Employees will be required to notify their management of their respective companies whom have the responsibility to review each case accordingly. In this situation HKBAC recommends each company to send employees for medical advice without delay and not put any additional risk to those in the HKBAC premises. If there is any question or case for review you can contact HKBAC employees as below who can advise if permission can be granted.

- Temperature Check Station - near AVESCO security guard room at entrance
- HKBAC Contact Points: Jimmy Tse (852) 90189755 /Berton So (852) 90186929

Note: When AVESCO security guards are not available, you are required to perform self-temperature check. The infrared thermometer will be available around the clock at AVESCO security guard room.

Approaching Aircraft

HKBAC employees will avoid access to all aircraft where possible and only go beyond the aircraft steps if operationally required, such as aircraft towing which cannot be avoided. For any other non-essential issues our employees will not enter the aircraft unless the on duty supervisor advises and gives all ok. If employees are unsure on whether to enter the aircraft cabin we give full support in their decision to best protect their interests. This will apply to all aircraft during this time as to avoid issues arising from previous flights out of our knowledge.

The following measures mentioned in Notice#SSSD/20/N002 remain effective:

- The HKBAC Terminal lounges shall be occupied by aircrew and passengers only. Any other activities within lounge are not advised unless permitted by HKBAC employees. This includes activities such as meeting and greeting of flights, meetings at the terminal lounge and waiting inside the lounge for transportation or other personnel
- A notice/barrier will be placed at the lounge entrance to avoid unnecessary entry. Customers are encouraged to reduce number of meet and greeters or PA for each flight and ensure drivers wait at the car park areas only
- Screening and health declaration will apply to all incoming crew/passengers from Mainland China as per instruction from Port Health and all inbound/outbound crew and passengers will be screened for temperature.
- Any operations deemed not critical will be monitored and reviewed as to limit the flow of persons through the HKBAC premises
- Alcohol hand-rub sanitizer will be available at HKBAC entrance near AVESCO guard room and lounge
- Frequency of disinfection to HKBAC facilities will be increased

As always, everyone's safety in HKBAC premises is our top priority, please accept our apologies if these new measures have caused inconvenience to you. Should you have further queries, please feel free to contact us.

Thank you for your attention.

Regards,



Berton So

Head of Safety, Security and
Standards