



Notice from Hong Kong Schedule Coordination Office (HKSCO) and Airport Authority Hong Kong (AAHK) on Widening of Slot Booking Window for GA/BA Services

1. This notice serves to advise the industry and General Aviation/Business Aviation (GA/BA) operators of the widening of the slot booking window for GA/BA services at the Hong Kong International Airport (HKIA).
2. With a view to optimise the utilisation of runway capacity and in response to the demand for a greater flexibility and to facilitate a more advance planning for GA/BA operators at HKIA, the Civil Aviation Department (CAD), in collaboration with the Airport Authority Hong Kong (AAHK), will implement the following **special facilitation measures in Summer 2023 (with effect from 0000 UTC on 25 May 2023)**:
 - a) Widen the current runway slot booking window from 14 to 30 calendar days; and
 - b) Widen the current parking stand booking window from 14 to 30 calendar days.
3. GA/BA operators who wish to apply for the runway slot(s) between 15th and 30th calendar days from the day of application may submit a correctly formatted General Aviation Slot Clearance Request (GCR) via email to hkgslot@cad.gov.hk for consideration by HKSCO.
4. All relevant provisions under "[Guidelines on Slot Application for General Aviation/Business Aviation at the Hong Kong International Airport](#)" ("GA/BA Guidelines") are applicable to the confirmed slots applied through the procedures mentioned in paragraph 3.
5. The HKSCO and AAHK will closely monitor all GA/BA operators' slot(s) and parking stand application activities and the actual slot performance. To safeguard the access to precious airport resources at HKIA, GA/BA operators or Business Aviation Parking Management System (BAPS) users who are found to have abusive or spamming behaviour will have their respective access right to request slots for HKIA or BAPS account terminated without prior notice.
6. The above temporary facilitation measures are subject to continuous review jointly by the HKSCO and AAHK taking into account the local circumstances with a view to meeting the demand of all types of air services at HKIA as far as possible.
7. For further enquiries, please contact the HKSCO by email at hkgslot@cad.gov.hk.

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Jointly issued by

Hong Kong Schedule Coordination Office
Air Services and Safety Management Division
Hong Kong Civil Aviation Department

And

Airfield Department
Airport Authority Hong Kong

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